



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	SMSD Govt. College Nangal Chaudhary
• Name of the Head of the institution	Dr. Anil Kumar Yadav
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01282278388
• Mobile No:	9416385524
• Registered e-mail	gcnchd@gmail.com
• Alternate e-mail	proff.ishwarsingh@gmail.com
• Address	Behror Road, Nangal Choudhary
• City/Town	Nangal Chaudhary
• State/UT	Haryana
• Pin Code	123023
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	IGU Meerpur, Rewari				
• Name of the IQAC Coordinator	Smt. Kiran Yadav				
• Phone No.	01282278388				
• Alternate phone No.	8901219166				
• Mobile	9773936891				
• IQAC e-mail address	gcnchd@gmail.com				
• Alternate e-mail address	proff.ishwarsingh@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://gcnchd.ac.in/images/88/MultipleFiles/File13478.pdf">http://gcnchd.ac.in/images/88/MultipleFiles/File13478.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gcnchd.ac.in/images/88/MultipleFiles/File13479.pdf">http://gcnchd.ac.in/images/88/MultipleFiles/File13479.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C+	1.80	2003	01/09/2003	31/07/2008
<b>6.Date of Establishment of IQAC</b>			04/09/2018		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			1		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been			Yes		

uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. To ensure that the time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra-curricular activities be followed accordingly. 2. To motivate for smooth teaching by using various teaching aids and latest technology. 3. To ensure proper organization of extension lectures, and encourage the faculty members to attend and participate in seminars, conferences and workshops in different subjects. 4. To check that the curriculum/syllabus is taught and completed well in the time and regular class tests and assignments are also conducted. 5. The committee will make it sure that the students abide by the rules and regulations of the institution. 6. It is also proposed that more dustbins should be placed at verandahs, staircases, offices, departments and parks in the campus. 7. As the building of the E-labs and library has been declared unsafe to use by PWD Narnaul, the E-Labs and Library should be shifted timely and in the manner that it would not affect the studies. 8. To check the proper use of EDUSAT to enhance the latest knowledge of students.</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
1. To ensure that the time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra -curricular activities be followed accordingly.	1. The time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra -curricular activities followed accordingly.
2. To motivate for smooth teaching by using various teaching aids and latest technology.	2. Smart classrooms and ppt method is used during the session.
3. To ensure proper organization of extension lectures, and encourage the faculty members to attend and participate in seminars, conferences and workshops in different subjects.	3. The extension lectures were organized by departments and the faculty was encouraged to attend and participate in seminars, conferences and workshops in different subjects.
4. To check that the curriculum/syllabus is taught and completed well in the time and regular class tests and assignments are also conducted.	4. The curriculum/syllabus is taught and completed well in the time and regular class tests and assignments were also conducted.
5. The committee will make it sure that the students abide by the rules and regulations of the institution.	5. The discipline committee effectively took care that the students abide by the rules and regulations if the institute.
6. It is also proposed that more dustbins should be placed at verandahs, staircases, offices, departments and parks in the campus.	6. Dustbin were placed at verandahs, stair cases and offices.
7. As the building of the E-labs and library has been declared unsafe to use by PWD Narnaul, the E-Labs and Library should be shifted timely and in the manner that it would not affect the studies.	7. Building of the E-labs and library has been Shifted.
<b>13. Whether the AQAR was placed before statutory body?</b>	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	13/01/2023

#### 15. Multidisciplinary / interdisciplinary

SMSD Government College has 12 departments spanning across Sciences, Humanities and Commerce hence is fully prepared and geared up for offering a multidisciplinary and Interdisciplinary experience to its learners. The College will implement and provide courses involving flexible and innovative curricula as per the list approved by the IGU Meerpur, Rewari. The college boasts of a very active and vibrant NSS and NCC, Placement Cell and is also a recipient of the Unnat Bharat Abhiyaan Scheme under which the college has adopted 5 villages of Nangal Chaudhary Block. Through these initiatives the college is already involved in community engagement and service, environmental education and value based education.

#### 16. Academic bank of credits (ABC):

SMSD Government College is a constituent college to IGU Meerpur, Rewari and completely adheres to the curriculum framework and syllabi as approved by the University from time to time. The College is completely prepared to implement Academic Bank of Credits framework as approved by the University. The college already has student management system (ERP) in place where all student details including their internal assessment, attendance, continuous internal evaluation and examination related details are entered and the same is then synced with the University student portal so that there is a seamless flow and access of all student related data between the college and the University. The faculty of the college is constantly engaged in the creation of online content including text material, instructional videos, and demonstrational videos, of latest experiments, workshops and remedial and tutorial sessions to help the students achieve their optional best.

#### 17. Skill development:

The SMSD Govt. College Nangal Chaudhary plays a major role in developing soft skills of students and provide guidance to students in their value-centered pursuit towards becoming an empowered person in society. The College is offering Certificate Course in Computer Awareness for B.A.-I and B.Sc.-I Year students.

The placement cell in association with various Departments organized Soft Skill development programmes to motivate the students. The programme was led by placement cell in charge and committee members. The programmes envisaged to help the students in recognizing their present level of skills and help them in enhancing their potential.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) The college has one of the maximum umbers of Language departments in the University namely (i) Hindi (ii) Sanskrit (iii) English and all these departments offer full programs or courses in different programs which deal with Indian Languages, Culture, Knowledge System amongst other topics. In addition to these departments the college faculty also has interest and research work in these areas to help students in develop understanding about our traditional ethos.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college has completely adopted the learning outcome based curriculum framework and will implement in letter and spirit the program structure and curriculum approved by IGU Meerpur, Rewari. The College has established a robust and credible continuous evaluation and internal assessment system to constantly monitor the progress of all its students including their regularity. Based on these assessments the faculty plans their intervention to help the weak students and slow learners so that they can also come up with the rigor of the curriculum. In order to create the best teaching-learning environment for its students the college has completely implemented the blended teaching-learning pedagogy. Though the blended approach the faculty constantly monitor whether the learning objectives and learning outcomes are being achieved or not and accordingly take necessary steps to ensure that all students gain the necessary expertise, knowledge skills and capabilities.

#### **20.Distance education/online education:**

The College has implemented Learning Management System (LMS) by the DGHE, Panchkula, across all its programs to ensure that not only our students are provided a completely online teaching learning

environment but our faculty can also deliver all their courses in completely online format to students from outside the institution. The college is carrying out its teaching-learning process in blended mode where continuous monitoring and evaluation is done to ensure that faculty can do timely intervention so that students can understand and remove their weakness in a time bound manners. For this purpose the college has subscribed to both Google Suite which includes all Google tools like Google Meet, Google Classroom, to develop and deliver the entire teaching learning process in an online environment in addition to offline teaching and interaction.

## Extended Profile

### 1.Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1424
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	269
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	133
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	25
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	66
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	301529
4.3 Total number of computers on campus for academic purposes	95

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University.

Academic calendar:



- The college follows the Academic calendar issued by the Indira Gandhi University Meerpur, Rewari.

#### Time- Table Committee:

- The Time Table is prepared by respective departments.
- The Time Tables are displayed on the Notice Board and also uploaded on the college website.

#### Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- They record the conduct of teaching and practical in the diary.

#### Laboratories:

- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
- The faculty uses charts, maps, models and specimens along with chalk and board.

#### Library:

- College has a Library to facility the students to access to latest Books available in their concerned subjects and topics.

#### Teacher support:

- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- The college encourages the faculty to attend the meetings of BOS and syllabus restructuring Workshops.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is affiliated to Indira Gandhi University, Meerpur (Rewari) and follows the Examination pattern of the university. Indira Gandhi University guidelines are strictly adhered to with respect to evaluation process. There are two internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar.

The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. As per the guidelines, the following reforms have been carried out effectively conducting CIE:

? Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination.

? Monitoring the attendance of the students for the Examination.

? Internal Assessment has to be carried out within the stipulated time.

? Upload of assessment marks in university web portal and subsequently communicated to parents.

The evaluation for theory courses are assessed in direct mode (80%) covering both internal and university examinations and indirect (20%) covers survey.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG  
programs Design and Development of  
Curriculum for Add on/ certificate/ Diploma  
Courses Assessment /evaluation process of the  
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

### 1.4.2 - Feedback process of the Institution may be classified as follows

### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1680

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1162

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed both formally and informally by the institution. Formally, it is done through internal evaluation tests.

Informally, it is done during the classroom interactions.

During the classroom teaching, questions are asked and from the responses, the faculties can guess the levels of the students.

However, it is not easy to assess each student's learning level this way. For that, we have to wait for the results of the internal tests. Students are encouraged to speak in the classroom. They are asked to clear their doubts regarding their learning topics.

No special programmes are arranged for the advanced or for the slow learners.

However, many faculties help them by the best possible ways. The students are provided materials and questions banks. Some faculties circulate quizzes based on the syllabus topics which help students know in what areas they need to improve.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
57	1

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### 2.3 Teaching- Learning Process:

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.

Response:

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the college in this process are: Slum visits are organized by several departments to gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in slum areas.

The college employs an interactive approach through discussions, debates, oral group

presentations to encourage greater participation and interactive learning.

Project work is assigned in all practical subjects to encourage teamwork and participative

learning.

Special lectures/seminars/conferences are organized to encourage and motivate students to

become participative agents and not just passive recipients of knowledge

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### Learning Management System (LMS) & E - Learning Resources

? Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms.

? The academic plan with lesson plan, lab manuals and question banks with solution are made available at the very beginning of the



semester.

? The use of multimedia teaching aids like, LCD projectors, PPT Presentation are usually in use in L.T classroom by all departments.

? video courses and subjects notes are accessible to faculty and students in LMS App and websites. All the students have their unique LMS ID.

? Online tests are conducted and e-assignments are given through Google forms, google classrooms. Online classes are also conducted during lockdown through google meet and zoom apps.

? Sufficient number of books, Journals and Magazines are available in the library.

? All the departments conduct group discussions, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students in each semester.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

0

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 2-unit test. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, quiz on subject or by other method, which the subject teacher decides.

The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyses the solution and method of solving the paper in the class-rooms, especially in mathematics.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**College Level:**

If any student scores less marks and wants to improve in that subject, he/she can appear for the improvement examination.

The grievances of the students with reference to internal assessment are made clear by showing his/her performance in the assignments and attendance during the session.

The assignments of such student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of assignments as identified by students are immediately done by the faculty members.

Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course Teacher.

The Institute follows open evaluation system where the student performance is displayed on the notice board and the college and the University websites.

University level:

With reference to evaluation, if the student scores less mark than expected, he/she can apply for revaluation of his/her answer script after paying the prescribed fee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.

The students are also made aware of the same through Tutorial meetings

Workshops have also been conducted for developing the Programme

**Educational Objectives and Learning outcomes at college level.**

The institution is running Under Graduate (B.A, B.sc, B. com) courses for the students. In 2021-22, 28.44 percent students in B.A, 13.16 Percent students in B.Com, 47.44 Percent students In B.Sc were successfully passed out.

There are 12 subjects in the college viz. English, Hindi, Sanskrit, Political Science, Economics, History, Geography, Defense and strategic studies, Chemistry, Physics, Mathematics, and Commerce.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.
2. The copies of the syllabi are kept in the department. It is distributed beginning the semester /year, and/or write among students. However, the student can download the syllabus from the Website of IG University <https://igu.ac.in>.
3. A link of IG University is given to download the syllabus and other respective information in the college website [www.gcnchd.ac.in](http://www.gcnchd.ac.in)
4. Following are the evaluation process of PO, PSO and CO. For under-graduate courses (i) Unit test in each month as decided in the syllabus (ii) Quizzes or objective questions, if needed. (iii) Quarterly examination. Marks of Unit test and Quarterly exam are recorded in a register.
5. Keeping this view in mind, some extra-curricular activities are subject and topic based, e.g., Instant lecture in given topic, Rangoli, Lecture competition, Awareness/celebration day, Hindi-diwas, Women's day, Constitution day, Voter awareness day, AIDS awareness, Blood checking, Population awareness day, etc. From these

practices, a student can optimally express their knowledge and this enhances their confidence.

6. The examinations and results of University also measure the attainment of CO, PO and PSO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

137

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcnchd.ac.in/images/88/MultipleFiles/File13026.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year 2021-22

The SMSD Govt. College conducts a general meeting through red ribbon club of the college. Red Ribbon Club of the college held the slogan competition on AIDS Day and Poster Making Competition on AIDS Awareness. YRC club of the college also conducts the AIDS awareness programme during the year.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

SMSD Govt. College has a well-developed campus of 5 acres of land. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as under:

(a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences.

(b) Utilities include safe drinking water, restrooms and power generators. Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as, Computer Center, Central Library, there are many laboratories that cater to students from other faculties. The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

(A) **SPORTS FACILITIES:** College encourages sports activities. A number of players has played district, university, and state level games. It provides indoor games as well as outdoor games. Some of the outdoor games are: Kabaddi ,Kho-Kho , Cricket, Badminton and Table-tannis . Some of the indoor games available in college are: Carrom board and Gymnasium.

(B) **Cultural PROGRAMS:** To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, rangoli, painting, mehandi, quiz, and poster making, essay writing, slogan writing, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

4

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

46715

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our libraries equipped with Library Management System services SOUL 2.0 which is connected through internet. This software is assist to library for their hourskeeping operations such as acquisition cataloguing, circulation, serial control, stock verification, etc. For purchasing of books library received the recommendation from the faculty and the students. The library is being subscribed daily newspaper.

The College Library of the Institution has an excellent knowledge providing facility for the benefit of students, and faculties. The college Library has a large collection of books covering various branches of Arts, Commerce and Science and its related fields. Library has the collection of 11497books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

34845

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

715

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 04- smart classrooms, 02-Computer labs available in the college. There is another laboratory (ENGLISH LANGUAGE LABORATORY) is also available. Computer lab is well equipped functioning in the college. The students of the college are

access to the computer lab. The old, new college building and the library building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college.

All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of smart classrooms. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. College itself formats the computer without any fees and by the help of computer Instructor. All computer of computer labs have connected with lease lined connection as available by the BSNL. CCTV is installed in the college campus, computer labs and office also. Website is maintained by the college and College pays a fee for this.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

46715

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college adopts a systematic procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, and sports ground, computers, classrooms etc. Every year each department gives a list of equipment, repairable or broken, called physical verification.

Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. Students take part in the cleanliness awareness program held by NSS.

Water purifier is maintained time-to-time.

1. There are Generators for examination purpose, especially for occasional time. It is maintained by an skilled person, contacted in the city or from outside.
2. Projectors, Computers, CCTVs, Wi-Fi and etc. are maintained by a responsible officer from teaching staff. If there is any mechanical or functional error in above academic and support facilities, the HoD has to write an application to the Principal for its maintenance.

Maintenance of library and sports facilities:

1. The college keeps the library Maintenance.
2. The Maintenance of sports ground is done by sports in-charge.



College staff as well as departments of the college helps him in this work partially, especially in ground making and organizing athletic meet every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

683

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

683

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**E. None of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College administration firmly believes in participative working and student-co-partnership. Students are represented in almost all the committees, associations of the College. As per the norms of the University of IGU Meerpur Rewari, every year students' council is constituted. The meeting of this council is periodically to plan the future activities and to take stock of activities already done in the College. Thus, the college is very sensitive and responsive to the student-related activities of the College and assigns utmost importance to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is not any Alumni Association registered during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year** E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The SMSD Government College Nangal Choudhary follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows: **MISSION** To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole. To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment. To mould the student as a golden citizen. To create a learner-friendly environment to make learning a joyful and fruitful experience. To foster scientific skills and academic excellence in this rural area. **VISION** Empowerment of common rural students through quality education to meet the global challenges at the lowest cost. **GOALS AND OBJECTIVES** To achieve academic excellence. To compete them at national level in all areas of life. To develop leadership qualities. To develop all round personalities of the students. To promote the faculty towards examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of Principal, all the departments, and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. College Bursar takes care of financial management and the implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching learning aspects. Mentors group is available in college taking care of students from first year of student's admission. The Principal, Heads of the departments, teaching and non teaching faculty along with students together concentrate on fostering the progress of institution by sharing the responsibilities and participation the growth of institution and to act according to the aims and objectives of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is a government institution; hence it follows government policies laid down by the Department of Higher Education, Government of Haryana. Still a perspective plan is in force in the college which takes into consideration the following aspects - • Annual Calendar by IGU • Annual Institutional Plan, • Annual Academic Plan • AQAR • Academic Audit - Action Taken Report • Vision and Mission of the college • Departmental Action Plan • Students' needs • Future plans of the college Deployment The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities keeping all these aspects in mind.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The Governing Body** The Principal is heading the governing body and all the committee of the institution. All the departments are part of the decision making bodies and committees responsible for the effective management of the College operations. The Department of Higher Education Haryana, Panchkula gives sufficient authorization to the Principal to function in order to achieve the vision and mission of the institution. **Administrative Set Up:** The Principal effectively takes forward the day-to-day management of the College in its academic and administrative matters. He has his team of Departmental Heads, the IQAC Coordinator, the Teachers, and the Head Clerk to assist him in the discharge of this work. The administrative setup is followed as governing bodies, academic council (principal, hods, staffs, students) , IQAC coordinator, students council. **Service Rules, Procedures, Recruitment and Promotion Policies:** The recruitment rules for the teaching staff are along with the eligibility criteria designed by the UGC/State Government. The promotional opportunities for teachers and non teaching staff are according to the rules and regulations of the Haryana Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**



File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures for teaching and non-teaching members:** 1. Employees Provident Fund as per PF rules keeping in view the future safety of employees, the institute contributes specific amount towards PF of an employee as per PF rules. 2. Medi claim-Health Insurance As for the health insurance, Govt. provides Medi-claim for the employee and his/her family. 3. Gratuity is applicable to every staff after five year of permanent service. 4. Full paid Maternity Leave Under humanitarian grounds; Govt. provides 180 days full paid maternity leaves to all female employees. 5. Education Allowance to wards of the staff is provided. 6. Encashment of Earn leave at the end of service At the end of service of an employee, he/she can en-cash his/her earned leaves as per the rules of Govt. 7. Salary timely credited to bank account of employee. In each month, the employee gets the salary on time through bank accounts only. 8. Reimbursement of Membership fees for the skill development courses. The institute has the provision of reimbursement of membership fee for the Orientation/Refresher courses and Seminars attended by the faculty. 9. Festival advance Non-teaching staff can avail interest free festival advance up-to Rs. 10,000 repayable in 10 months.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is only one type of Performance based evaluation i.e. "Annual confidential- report". The format of ACR is based on Academic performance, other related information [duly signed by the Principal], and Comment on the self-assessment by the Higher-Education Department of Haryana Government. ACR Is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department of Haryana Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly. External Audit is conducted by the Accountant General, Haryana. This team of auditors comes occasionally to audit. Internal Audit, Higher Education of Haryana audits all the vouchers and bills of the expenditure annually. Internal audit is done by checking each bill and vouchers by a team of the Higher Education department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college is a govt. funded institution; therefore, a substantial part of our financial needs is met with the finances made available by the higher education department of Haryana state government. Besides bearing the salary cost for the staff working here the state govt. also provides funds for library and laboratory Purchases of books/journals and Scientific instruments. The cost of maintaining the college building is borne by the public works department of the state govt. Utilization:- As for as utilization of the received funds is concerned, We have a clear and transparent approach toward it. All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds received from the state government are utilized strictly as per the instructions and conditions specified with the provision of funds. Procedures:- The various departments of institution IQAC and other important committees submit their proposals to the principal. After review of the proposals, the finance committee chaired by the principal allocates the budget. Then the purchase committee floats tender as per Haryana government purchasing Norms, The quotation Process and Purchasing is done through open tender Gem portal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Committee evaluates plan submitted by the departments and committees, once in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the College Council for discussion, suggestion and approval. Implementation of Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly College campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus. Use and enrichment of ICT infrastructure: The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. The decisions of IQAC are formally approved by the college council. Following are the approved decisions: To ensure that the time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra -curricular activities be followed accordingly. To motivate for smooth teaching by using various teaching aids and latest technology. To ensure proper organization of extension lectures, and encourage the faculty members to attend and participate in seminars, conferences and workshops in different subjects etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

## ACTION TAKEN REPORT 2020-2021

The time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra -curricular activities followed accordingly.

1. Smart classrooms and ppt method is used during the session.
2. The extension lectures were organized by departments and the faculty was encouraged to attend and participate in seminars, conferences and workshops in different subjects.
3. The curriculum/syllabus is taught and completed well in the time and regular class tests and assignments were also conducted.
4. The discipline committee effectively took care that the students abide by the rules and regulations of the institute.
5. New water tanks were purchased to increase the capacity of drinking water tanks and line of drinking water connection has been upgraded.
6. Offices and staff-room were mended and whitewashed.
7. Inverter and batteries were purchased to cope with the frequent cuts in electricity.
8. Mask lights were installed.
9. Cooler purchased for office.
10. The students are also encouraged for EDUSAT Classes to equip them with latest knowledge of subject.
11. The drinking water tank has developed cracks in it. So it has lost its capacity to hold water considerably. So it is proposed to repair the tank.
12. Service of Gen-Set is done.
13. Plants and pots are purchased.
14. Iron bench and tiles are repainted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives**

**D. Any 1 of the above**

**with other institution(s) Participation in NIRF  
any other quality audit recognized by state,  
national or international agencies (ISO  
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution promotes gender equity & gender sensitization through co-curricular activities like guest lectures, street plays, poster exhibitions, counseling etc. The institution organized 'Selfdefense training' for the girl students of the institution initiated by the college's women cell. Awareness programs like importance of human rights, Rights of Women in Domestic problems, programs related to the safety and security of women employees and students are conducted periodically. The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Committee, Anti-Ragging, Sexual harassment Committee, Welfare Committee, Safety & Disaster Management Committee and Mentoring Programme cares for the well-being of students and staff in the institution. The institution organized 'Poshan Gyan Programme' for the girl students of the institution initiated by the college's women cell. The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. The institution has a dedicated Counseling Centre through placement cell and good mentoring system for the students to take care of their academic, emotional, social and cognitive development.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The block safai workers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor. The floor dustbins are emptied in movable containers/dustbins provided for each block and is taken to the dumping yard provided by the College. The College has contacted an authorized vendor who collects the waste from the designated place, segregate them, recycles them and disposes them at the landfills authorized by the government.



File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit**

**E. None of the above**

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different**

caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day), World Environment Day: 05 June, International Yoga Day-21 June, World Earth Day: 22 April, International Womens Day: 8 March, Republic Day: 26 January and Independence Day-15 August every year. The institution organizes two days Youth and Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, and Philosophy of Human Rights among the students.

The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at University and National level to strengthen nationwide bond and relation. Staff members participate in the national celebrations, Flag Day and take oaths for the cause of the

nation. The institution takes many initiatives like conducting awareness campaigns, and training programmes, to sensitize the future leaders to inherit human values coping with the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### **Independence Day-15 August**

The College Celebrates the Independence Day every year. Principal will hoist the flag and delvers speech highlighting about the significance of Independence Day to the students and staff.

**Republic Day: 26 January**

College celebrates the Republic Day every year. Principal unfurls the flag and delivers speech highlighting about the significance of republic day to the students and staff. Heads of departments and ANO also speaks along with Principal.

**International Womens Day: 8 March**

The college organizes the various activities in which all Girls, lady faculty members along with Principal, Heads have participates.

**International Yoga Day-21 June**

Spreading growth, development and peace throughout the world. - Making people aware of physical and mental illnesses and providing solutions through yoga. - It also aims to develop a habit of meditation for peace of mind, self-awareness which is necessary to survive in a stress free environment. college encourages yoga activities and NSS cell organizes a small programme on Yoga and its significance to students and Faculty Members.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I: Mentorship Scheme**

**Objectives**

? To help students in their academic, personal and career goals

? To monitor overall progress of the students during his/her study in the department

**Context**

Through mentorship, the faculty who serves as the mentor makes a valuable

contribution for the overall development of the students, including personality

development, presentation skill, communication skill, leadership and their project

works.

The Practice

? Mentors meet the students in every alternate weeks or whenever it is required, either

physically or over the phone to discuss different issues they are facing.

? In this way the mentors keep track of the progress of the students.

Best Practice II: Students-Teachers Whats App group

Objective

To update various events, class of the students in their academic and other important information.

Context

The reason for forming a Whats App group of students and teachers for each class was to

attend the academic class of the students and various other information to the

students in timely manner as proposed by the students in a student's-teachers meeting.

The Practice

All the important information's including internal marks, attendance reports, and notices etc. will be posted in the concerned students-teachers Whats App group.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SMSD Govt. College Nangal Choudhary provides facilities of high quality to fulfill the needs of the students in the respective area of career opportunities and placement assistant. The Placement cell organizes and extends services towards collaborative placement activities i.e. Soft Skills and aptitude training programs. The cell conducts various activities for the B.Sc. (NM), BA, and B.Com students mainly focusing on Career planning, Personality Development Institute Interaction. Continuous interaction of the cell with the departments also helps in achieving the goals & motivating students to contribute in this direction Thecollegefosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. Our goal is to set up a knowledge hub where Career Opportunities follow students not the viceversa. The college has created an interactive and stimulating environment by organizing various student centric activities such as Essay Writing Competition, Poster making, Debate Competition, Speech Competition. Students can build their knowledge through study facilities library, reading room, e-resources etc. for their personality development.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University.

##### Academic calendar:

- The college follows the Academic calendar issued by the Indira Gandhi University Meerpur, Rewari.

##### Time- Table Committee:

- The Time Table is prepared by respective departments.
- The Time Tables are displayed on the Notice Board and also uploaded on the college website.

##### Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- They record the conduct of teaching and practical in the diary.

##### Laboratories:

- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
- The faculty uses charts, maps, models and specimens along with chalk and board.

##### Library:

- College has a Library to facility the students to access to latest Books available in their concerned subjects and topics.

##### Teacher support:



- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- The college encourages the faculty to attend the meetings of BOS and syllabus restructuring Workshops.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is affiliated to Indira Gandhi University, Meerpur (Rewari) and follows the Examination pattern of the university. Indira Gandhi University guidelines are strictly adhered to with respect to evaluation process. There are two internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar.

The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. As per the guidelines, the following reforms have been carried out effectively conducting CIE:

? Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination.

? Monitoring the attendance of the students for the Examination.

? Internal Assessment has to be carried out within the stipulated time.

? Upload of assessment marks in university web portal and subsequently communicated to parents.

The evaluation for theory courses are assessed in direct mode (80%) covering both internal and university examinations and indirect (20%) covers survey.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
0	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:	

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>C. Any 2 of the above</b>
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1680

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1162

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed both formally and informally by the institution. Formally, it is done through internal evaluation tests.

Informally, it is done during the classroom interactions.

During the classroom teaching, questions are asked and from the responses, the faculties can guess the levels of the students.

However, it is not easy to assess each student's learning level this way. For that, we have to wait for the results of the internal tests. Students are encouraged to speak in the classroom. They are asked to clear their doubts regarding their learning topics.

No special programmes are arranged for the advanced or for the slow learners.

However, many faculties help them by the best possible ways. The students are provided materials and questions banks. Some faculties circulate quizzes based on the syllabus topics which help students know in what areas they need to improve.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
57	1

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### 2.3 Teaching- Learning Process:

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.

#### Response:

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the college in this process are: Slum visits are organized by several departments to gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in slum areas.

The college employs an interactive approach through discussions, debates, oral group

presentations to encourage greater participation and interactive learning.

Project work is assigned in all practical subjects to encourage teamwork and participative

learning.

Special lectures/seminars/conferences are organized to encourage and motivate students to

become participative agents and not just passive recipients of knowledge

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### Learning Management System (LMS) & E - Learning Resources

? Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms.

? The academic plan with lesson plan, lab manuals and question banks with solution are made available at the very beginning of the semester.

? The use of multimedia teaching aids like, LCD projectors, PPT Presentation are usually in use in L.T classroom by all departments.

? video courses and subjects notes are accessible to faculty and students in LMS App and websites. All the students have their unique LMS ID.

? Online tests are conducted and e-assignments are given through Google forms, google classrooms. Online classes are also conducted during lockdown through google meet and zoom apps.

? Sufficient number of books, Journals and Magazines are available in the library.

? All the departments conduct group discussions, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students in each semester.



File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 2-unit test. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, quiz on subject or by other method, which the subject teacher decides.</p> <p>The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyses the solution and method of solving the paper in</p>	

the class-rooms, especially in mathematics.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**College Level:**

If any student scores less marks and wants to improve in that subject, he/she can appear for the improvement examination.

The grievances of the students with reference to internal assessment are made clear by showing his/her performance in the assignments and attendance during the session.

The assignments of such student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of assignments as identified by students are immediately done by the faculty members.

Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course Teacher.

The Institute follows open evaluation system where the student performance is displayed on the notice board and the college and the University websites.

**University level:**

With reference to evaluation, if the student scores less mark than expected, he/she can apply for revaluation of his/her answer script after paying the prescribed fee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.

The students are also made aware of the same through Tutorial meetings

Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level.

The institution is running Under Graduate (B.A, B.sc, B. com) courses for the students. In 2021-22, 28.44 percent students in B.A, 13.16 Percent students in B.Com, 47.44 Percent students In B.Sc were successfully passed out.

There are 12 subjects in the college viz. English, Hindi, Sanskrit, Political Science, Economics, History, Geography, Defense and strategic studies, Chemistry, Physics, Mathematics, and Commerce.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of

respective subjects.

2. The copies of the syllabi are kept in the department. It is distributed beginning the semester /year, and/or write among students. However, the student can download the syllabus from the Website of IG University <https://igu.ac.in>.

3. A link of IG University is given to download the syllabus and other respective information in the college website [www.gcnchd.ac.in](http://www.gcnchd.ac.in)

4. Following are the evaluation process of PO, PSO and CO. For under-graduate courses (i) Unit test in each month as decided in the syllabus (ii) Quizzes or objective questions, if needed. (iii) Quarterly examination. Marks of Unit test and Quarterly exam are recorded in a register.

5. Keeping this view in mind, some extra-curricular activities are subject and topic based, e.g., Instant lecture in given topic, Rangoli, Lecture competition, Awareness/celebration day, Hindi-diwasi, Women's day, Constitution day, Voter awareness day, AIDS awareness, Blood checking, Population awareness day, etc. From these practices, a student can optimally express their knowledge and this enhances their confidence.

6. The examinations and results of University also measure the attainment of CO, PO and PSO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

137

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gcnchd.ac.in/images/88/MultipleFiles/File13026.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year 2021-22

The SMSD Govt. College conducts a general meeting through red ribbon club of the college. Red Ribbon Club of the college held the slogan competition on AIDS Day and Poster Making Competition on AIDS Awareness. YRC club of the college also conducts the AIDS awareness programme during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0



File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

SMSD Govt. College has a well-developed campus of 5 acres of land. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision

and strategic objectives. The infrastructure facilities and learning resources are categorized as under:

(a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences.

(b) Utilities include safe drinking water, restrooms and power generators. Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as, Computer Center, Central Library, there are many laboratories that cater to students from other faculties. The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

(A) SPORTS FACILITIES: College encourages sports activities. A number of players has played district, university, and state level games. It provides indoor games as well as outdoor games. Some of the outdoor games are: Kabaddi ,Kho-Kho , Cricket, Badminton and Table-tannis . Some of the indoor games available in college are: Carrom board and Gymnasium.

(B) Cultural PROGRAMS: To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, rangoli,

painting, mehandi, quiz, and poster making, essay writing, slogan writing, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

46715

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Our libraries equipped with Library Management System services SOUL 2.0 which is connected through internet. This software is assist to library for their hourskeeping operations such as acquisition cataloguing, circulation, serial control, stock verification, etc. For purchasing of books library received the recommendation from the faculty and the students. The library is being subscribed daily newspaper.

The College Library of the Institution has an excellent knowledge providing facility for the benefit of students, and faculties. The college Library has a large collection of books covering various branches of Arts, Commerce and Science and its related fields. Library has the collection of 11497books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

34845

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

715

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 04- smart classrooms, 02-Computer labs available in the college. There is another laboratory (ENGLISH LANGUAGE LABORATORY) is also available. Computer lab is well equipped functioning in the college. The students of the college are access to the computer lab. The old, new college building and the library building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college.

All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of smart classrooms. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. College itself formats the computer without any fees and by the help of computer Instructor. All computer of computer labs have connected with lease lined connection as available by the BSNL. CCTV is installed in the college campus, computer labs and office also. Website is maintained by the college and College pays a fee for

**this.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

**95**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**46715**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college adopts a systematic procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, and sports ground, computers, classrooms etc. Every year each department gives a list of equipment, repairable or broken, called physical verification.

Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. Students take part in the cleanliness awareness program held by NSS.

Water purifier is maintained time-to-time.

1. There are Generators for examination purpose, especially for occasional time. It is maintained by an skilled person, contacted in the city or from outside.
2. Projectors, Computers, CCTVs, Wi-Fi and etc. are maintained by a responsible officer from teaching staff. If there is any mechanical or functional error in above academic and support facilities, the HoD has to write an application to the Principal for its maintenance.

Maintenance of library and sports facilities:

1. The college keeps the library Maintenance.
2. The Maintenance of sports ground is done by sports in-charge. College staff as well as departments of the college helps him in this work partially, especially in ground making and organizing athletic meet every year.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

683

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

683

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>E. None of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College administration firmly believes in participative working and student-co-partnership. Students are represented in almost all the committees, associations of the College. As per the norms of the University of IGU Meerpur Rewari, every year students' council is constituted. The meeting of this council is periodically to plan the future activities and to take stock of activities already done in the College. Thus, the college is very sensitive and responsive to the student-related activities of the College and assigns utmost important to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</b>	
<b>5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year</b>	
0	
File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded
<b>5.4 - Alumni Engagement</b>	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
There is not any Alumni Association registered during the year.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The SMSD Government College Nangal Choudhary follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows: MISSION To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole. To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment. To mould the student as a golden citizen. To create a learner-friendly environment to make learning a joyful and fruitful experience. To foster scientific skills and academic excellence in this rural area. VISION Empowerment of common rural students through quality education to meet the global challenges at the lowest cost. GOALS AND OBJECTIVES To achieve academic excellence. To compete them at national level in all areas of life. To develop leadership qualities. To develop all round personalities of the students. To promote the faculty towards examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of Principal, all the departments, and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. College

Bursar takes care of financial management and the implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching learning aspects. Mentors group is available in college taking care of students from first year of student's admission. The Principal, Heads of the departments, teaching and non teaching faculty along with students together concentrate on fostering the progress of institution by sharing the responsibilities and participation the growth of institution and to act according to the aims and objectives of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is a government institution; hence it follows government policies laid down by the Department of Higher Education, Government of Haryana. Still a perspective plan is in force in the college which takes into consideration the following aspects -

- Annual Calendar by IGU
- Annual Institutional Plan,
- Annual Academic Plan
- AQAR
- Academic Audit - Action Taken Report
- Vision and Mission of the college
- Departmental Action Plan
- Students' needs
- Future plans of the college

The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities keeping all these aspects in mind.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body The Principal is heading the governing body and all the committee of the institution. All the departments are part of the decision making bodies and committees responsible for the effective management of the College operations. The Department of Higher Education Haryana, Panchkula gives sufficient authorization to the Principal to function in order to achieve the vision and mission of the institution. Administrative Set Up: The Principal effectively takes forward the day-to-day management of the College in its academic and administrative matters. He has his team of Departmental Heads, the IQAC Coordinator, the Teachers, and the Head Clerk to assist him in the discharge of this work. The administrative setup is followed as governing bodies, academic council (principal, hods, staffs, students) , IQAC coordinator, students council. Service Rules, Procedures, Recruitment and Promotion Policies: The recruitment rules for the teaching staff are along with the eligibility criteria designed by the UGC/State Government. The promotional opportunities for teachers and non teaching staff are according to the rules and regulations of the Haryana Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching members: 1. Employees Provident Fund as per PF rules keeping in view the future safety of employees, the institute contributes specific amount towards PF of an employee as per PF rules. 2. Medi claim- Health Insurance As for the health insurance, Govt. provides Medi-claim for the employee and his/her family. 3. Gratuity is applicable to every staff after five year of permanent service. 4. Full paid Maternity Leave Under humanitarian grounds; Govt. provides 180 days full paid maternity leaves to all female employees. 5. Education Allowance to wards of the staff is provided. 6. Encashment of Earn leave at the end of service At the end of service of an employee, he/she can en-cash his/her earned leaves as per the rules of Govt. 7. Salary timely credited to bank account of employee. In each month, the employee gets the salary on time through bank accounts only. 8. Reimbursement of Membership fees for the skill development courses. The institute has the provision of reimbursement of membership fee for the Orientation/Refresher courses and Seminars attended by the faculty. 9. Festival advance Non-teaching staff can avail interest free festival advance up-to Rs. 10,000 repayable in 10 months.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is only one type of Performance based evaluation i.e. "Annual confidential- report". The format of ACR is based on Academic performance, other related information [duly signed by the Principal], and Comment on the self-assessment by the Higher-Education Department of Haryana Government. ACR Is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department of Haryana Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly. External Audit is conducted by the Accountant General, Haryana. This team of auditors comes occasionally to audit. Internal Audit, Higher Education of Haryana audits all the vouchers and bills of the expenditure annually. Internal audit is done by checking each bill and vouchers by a team of the Higher

**Education department.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

This college is a govt. funded institution; therefore, a substantial part of our financial needs is met with the finances made available by the higher education department of Haryana state government. Besides bearing the salary cost for the staff working here the state govt. also provides funds for library and laboratory Purchases of books/journals and Scientific instruments. The cost of maintaining the college building is borne by the public works department of the state govt.

Utilization:- As for as utilization of the received funds is concerned, We have a clear and transparent approach toward it. All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds received from the state government are utilized strictly as per the instructions and conditions specified with the provision of funds. Procedures:- The various departments of institution IQAC and other important committees submit their proposals to the principal. After review of the proposals, the finance committee chaired by the principal allocates the budget. Then the purchase

committee floats tender as per Haryana government purchasing Norms, The quotation Process and Purchasing is done through open tender Gem portal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Committee evaluates plan submitted by the departments and committees, once in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the College Council for discussion, suggestion and approval.  
Implementation of Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly College campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus. Use and enrichment of ICT infrastructure: The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. The decisions of IQAC are formally approved by the college council. Following are the approved decisions: To ensure that the time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra-curricular activities be followed accordingly. To motivate for smooth teaching by using various teaching aids and latest technology. To ensure proper organization of extension lectures, and encourage the faculty members to attend and participate in seminars, conferences and workshops in different subjects etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### ACTION TAKEN REPORT 2020-2021

The time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra-curricular activities followed accordingly.

1. Smart classrooms and ppt method is used during the session.
2. The extension lectures were organized by departments and the faculty was encouraged to attend and participate in seminars, conferences and workshops in different subjects.
3. The curriculum/syllabus is taught and completed well in the time and regular class tests and assignments were also conducted.
4. The discipline committee effectively took care that the students abide by the rules and regulations of the institute.
5. New water tanks were purchased to increase the capacity of drinking water tanks and line of drinking water connection has been upgraded.
6. Offices and staff-room were mended and whitewashed.
7. Inverter and batteries were purchased to cope with the frequent cuts in electricity.
8. Mask lights were installed.
9. Cooler purchased for office.
10. The students are also encouraged for EDUSAT Classes to equip them with latest knowledge of subject.
11. The drinking water tank has developed cracks in it. So it has lost its capacity to hold water considerably. So it is proposed to repair the tank.
12. Service of Gen-Set is done.
13. Plants and pots are purchased.
14. Iron bench and tiles are repainted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institution promotes gender equity & gender sensitization through co-curricular activities like guest lectures, street plays, poster exhibitions, counseling etc. The institution organized 'Selfdefense training' for the girl students of the institution initiated by the college's women cell. Awareness programs like importance of human rights, Rights of Women in Domestic problems, programs related to the safety and security of women employees and students are conducted periodically. The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Committee, Anti-Ragging, Sexual harassment Committee, Welfare Committee, Safety & Disaster Management Committee and Mentoring Programme cares for the well-being of students and staff in the institution. The institution organized 'Poshan Gyan Programme' for the girl students of the institution initiated by the college's women cell. The institution provides safety and security facilities for the staffs and students such as CCTV

Surveillance throughout the campus and security arrangement. The institution has a dedicated Counseling Centre through placement cell and good mentoring system for the students to take care of their academic, emotional, social and cognitive development.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The block safai workers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor. The floor dustbins are emptied in movable containers/dustbins provided for each block and is taken to the dumping yard provided by the College. The College has contacted an authorized vendor who collects the waste from the designated place, segregate them, recycles them and disposes them at the landfills authorized by the government.



File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit</b>	<b>E. None of the above</b>

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and

traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day), World Environment Day: 05 June, International Yoga Day-21 June, World Earth Day: 22 April, International Womens Day: 8 March, Republic Day: 26 January and Independence Day-15 August every year. The institution organizes two days Youth and Cultural festival. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, and Philosophy of Human Rights among the students.

The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at University and

National level to strengthen nationwide bond and relation. Staff members participate in the national celebrations, Flag Day and take oaths for the cause of the nation. The institution takes many initiatives like conducting awareness campaigns, and training programmes, to sensitize the future leaders to inherit human values coping with the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Independence Day-15 August**

**The College Celebrates the Independence Day every year. Principal**

will hoist the flag and delivers speech highlighting about the significance of Independence Day to the students and staff.

**Republic Day: 26 January**

College celebrates the Republic Day every year. Principal unfurls the flag and delivers speech highlighting about the significance of republic day to the students and staff. Heads of departments and ANO also speaks along with Principal.

**International Womens Day: 8 March**

The college organizes the various activities in which all Girls, lady faculty members along with Principal, Heads have participates.

**International Yoga Day-21 June**

Spreading growth, development and peace throughout the world. - Making people aware of physical and mental illnesses and providing solutions through yoga. - It also aims to develop a habit of meditation for peace of mind, self-awareness which is necessary to survive in a stress free environment. college encourages yoga activities and NSS cell organizes a small programme on Yoga and its significance to students and Faculty Members.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I: Mentorship Scheme**

## Objectives

? To help students in their academic, personal and career goals

? To monitor overall progress of the students during his/her study in the department

## Context

Through mentorship, the faculty who serves as the mentor makes a valuable

contribution for the overall development of the students, including personality

development, presentation skill, communication skill, leadership and their project

works.

## The Practice

? Mentors meet the students in every alternate weeks or whenever it is required, either

physically or over the phone to discuss different issues they are facing.

? In this way the mentors keep track of the progress of the students.

## Best Practice II: Students-Teachers Whats App group

### Objective

To update various events, class of the students in their academic and other important information.

### Context

The reason for forming a Whats App group of students and teachers for each class was to

attend the academic class of the students and various other information to the

students in timely manner as proposed by the students in a student's-teachers meeting.

### The Practice

All the important information's including internal marks, attendance reports, and notices etc. will be posted in the concerned students-teachers Whats App group.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SMSD Govt. College Nangal Choudhary provides facilities of high quality to fulfill the needs of the students in the respective area of career opportunities and placement assistant. The Placement cell organizes and extends services towards collaborative placement activities i.e. Soft Skills and aptitude training programs. The cell conducts various activities for the B.Sc. (NM), BA, and B.Com students mainly focusing on Career planning, Personality Development Institute Interaction. Continuous interaction of the cell with the departments also helps in achieving the goals & motivating students to contribute in this direction Thecollegefosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. Our goal is to set up a knowledge hub where Career Opportunities follow students not the viceversa. The college has created an interactive and stimulating environment by organizing various student centric activities such as Essay Writing Competition, Poster making, Debate Competition, Speech Competition. Students can build their knowledge through study facilities library, reading room, e-resources etc. for their personality development.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To ensure that the time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra -curricular activities be followed accordingly.
2. To motivate for smooth teaching by using various teaching aids and latest technology.
3. To ensure proper organization of extension lectures, and encourage the faculty members to attend and participate in seminars, conferences and workshops in different subjects.
4. To check that the curriculum/syllabus is taught and completed well in the time and regular class tests and assignments are also conducted.
5. The committee will make it sure that the students abide by the rules and regulations of the institution.