

LESSON PLAN

Session :2025-26

Class:B.Com.I Sem.

Subject:BusinessMathematics

NameOf Assistant Professor:Dr. Jile Singh

WeekOf Month	Topics/ChaptersToBeCovered
Week1	Set Theory: Representation of sets, equivalent sets, power set, complement of a set. Venn Diagrams:
Week 2	Union and intersection of sets, DeMorgan's laws; Logical statements and truth tables
Week 3	Logarithms: Laws of operation, log tables; Arithmetic and geometric progression.
Week 4	Matrices and Determinants: Definition of a matrix, order
Week 5	Matrices and Determinants : equality, types of matrices;
Week 6	Operations on matrices: Addition, multiplication
Week 7	Operations on matrices: multiplication with a scalar and their simple properties.
Week 8	Determinant of a square matrix (up to 3×3 order): Properties of determinants, minors
Week 9	Determinant of a square matrix (up to 3×3 order): co-factors and applications of determinants in finding the area of triangle
Week 10	Determinant of a square matrix (up to 3×3 order): adjoint and inverse of a square matrix, solutions of a system of linear equations by examples.
Week 11	Compound interest and annuities: Different types of interest rates,
Week 12	Compound interest and annuities: types of annuities, present value
Week 13	Compound interest and annuities: amount of an annuity (including the case of continuous compounding),
Week 14	valuation of simple loans and debentures, problems related to sinking funds.
Week 15	Revision and test
Week 16	Revision and test

LESSON PLAN

Session :2025-26

Class:B.Com.I Sem.

Subjects: Financial Accounting

Name Of Assistant Professor:Dr. Kavita Kumari

WeekOf Month	Topics/ChaptersToBeCovered
Week 1	Financial accounting: Concept, objectives & scope;
Week 2	Accounting as an information system; Accounting principles:
Week 3	Concepts and conventions; Double entry system;
Week 4	A brief overview of accounting standards in India; Journal, Ledger & trial balance
Week 5	Capital and revenue: Concept and classification of income; Expenditure;
Week 6	Receipts; Provisions & reserves. Final Accounts:
Week 7	Trading & Profit and loss account and balance sheet with adjustments.
Week 8	Accounting for non-profit organizations; Consignment accounts:
Week 9	accounting records; Normal and abnormal loss;
Week 10	Valuation of unsold stock
Week 11	Branch accounts: dependent branch, debtor's system,
Week 12	stock and debtor system; Wholesale branch, Final accounts;
Week 13	Hire purchase and installment p a y m e n t s y s t e m: basic c o n c e p t s, difference
Week 14	Hire purchase and installment p a y m e n t s y s t e m: accounting treatment.
Week 15	Revision and test
Week 16	Revision and test

Name Of Teacher : Dr. Jile Singh

Class - B.Com.I sem

Subject –Business Law

WeekOfMonth	Topics/ChaptersToBeCovered
Week 1	The Indian Contract Act,1872: nature and classification of contracts; Essentials of a valid contract; An overview of Proposal and acceptance,
Week 2	Capacity of parties to contract, Free consent, Lawful consideration, Lawful object;
Week 3	Void Agreement; Performance of contract; Discharge of contract;
Week 4	Remedies for Breach of contract; Contract of Indemnity and Guarantee,
Week 5	Contract of Bailment, Contract of Agency.
Week 6	Sale of Goods Act, 1930: Formation of contract of sale; Goods and their classification;
Week 7	Price; Conditions and warranties; Transfer of ownership in goods;
Week 8	Performance of the contract of sale; Remedies: unpaid seller and his rights
Week 9	buyer's remedies; Auction sale, Online auction.
Week 10	Indian Partnership Act 1932: Nature of firm; Duties and rights of partners;
Week 11	Liabilities of firm and partner; Limited Liability Partnership Act,2008: concepts, characteristics of LLP;
Week 12	Incorporation of LLP; LLP agreement, Extent & limitations of Liabilities of LLP and partners.
Week 13	Negotiable Instruments Act,1881: scope, features and types; Negotiation; Crossing; Dishonor and discharge of negotiable instruments.
Week 14	Information Technology Act, 2000: Purpose; Benefits and limitations; Digital signature; E-Governance; Attribution of electronic records, duties of

	subscribers; Penalties and Adjudication offences.
Week 15	Revision
Week 16	Test And Revisions.

Name Of Teacher : Dr. Jile Singh And Dr. Manoj Kumar Saini

Class - B.Com.I sem

Subject –Personal Finance

WeekOfMonth	Topics/ChaptersToBeCovered
Week 1	Personal finance: Concept, need, principles, scope; Personal finance services and strategies;
Week 2	Personal financial planning: Process, factors affecting; Financial planner;;
Week 3	Role and functions; Financial objectives;
Week 4	Basics of investment; Investment avenues and strategies;
Week 5	Mutual Funds:Concept, types, asset management companies,
Week 6	identifying mutual fund for investment;
Week 7	Investing in stock markets: Identifying stocks, holding, day trading and settlement process
Week 8	Risk and Return in Investment: concept, types and measurement,
Week 9	Taxes and transaction costs in investment; Institutional framework for investing: SEBI, AMFI, etc.
Week 10	Insurance planning: Concept, importance;

Week 11	Considerations in purchase of insurance policy;
Week 12	Role of IRDA; Retirement planning:
Week 13	Pension plans, NPS.
Week 14	Time Value of Money: Compounding and discounting.
Week 15	Revision
Week 16	Test

LESSON PLAN

Session :2025-26

Class:B.Com.I Sem.

Subject:Business Management

Name Of Assistant Professor:Dr. Manoj Kumar Saini

WeekOf Month	Topics/ChaptersToBeCovered
Week1	Introduction to Management: characteristics and significance, process and functions of management;
Week 2	Management: as science, art and profession; Approaches to management:
Week 3	Classical and neo classical approach, behavioral approach, management science approach,
Week 4	systems approach and contingency approach; Emerging management concepts. Managerial Roles and Managerial Skills.
Week 5	Planning: process and importance; Types of plans: Policy, programme, strategy, vision, mission, goals and objectives; Organizing:
Week 6	Principles and benefits of organizations; Organizational structure: Functional, line and staff, matrix, formal vs. informal;
Week 7	Organizational structure for large scale business organization, Virtual organization.
Week 8	Staffing: Importance, scope and modes of staffing; Delegation: Advantages, barriers to delegation, guidelines for effective delegation;
Week 9	Decentralization and Centralization: Advantages and disadvantages; Factors influencing decentralization;
Week 10	Directing; Coordination; Controlling: Characteristics and process of control, Pre-requisites of an effective control system, controlling techniques.

Week 11	Motivation: Objectives and significance; Approaches to motivation;
Week 12	Leadership: Significance and functions; Leadership styles; Approaches to leadership. Co-ordination;
Week 13	Need for co-ordination- Principles and Techniques of co-ordination.
Week 14	Need for co-ordination- Techniques of co-ordination.
Week 15	Revision
Week 16	Test